



# MAFA GRANT APPLICATION

Preview Copy

This is not a fill-in form. Applications may be filled out and submitted online at <https://mafafiber.org/grants/guild-grants/grant-application/>.

**Deadline for Early Decision is November 1, 2022.**

**Deadline for all grant applications is January 9, 2023.**

Asterisks (\*) indicates required fields.

## EARLY DECISION

Projects slated to begin in the first quarter of the grant year are eligible for early decision. To ensure consideration, apply by **November 1st** and check the box below.

Early decision requested

## PART I. ORGANIZATION AND CONTACT INFORMATION

OFFICIAL NAME OF ORGANIZATION\*

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GUILD AFFILIATION\*   \_\_ MAFA Guild   \_\_ MAFA Associate   \_\_ Other

CONFIRM NON-PROFIT STATUS\*

Grants are limited to not-for-profit organizations operating in the MAFA region. These organizations can take several forms.

\_\_\_ 501(c)3 US Public Charity  
\_\_\_ State registered non-profit, but not 501(c)3  
\_\_\_ Unregistered Association, Society or Guild

STATE WHERE REGISTERED (if applicable) \_\_\_\_\_  
For state-registered non-profits only.

EIN (TAX ID) if available \_\_\_\_\_

**PROJECT DIRECTOR\*** \_\_\_\_\_  
The individual primarily responsible for communicating with MAFA and ensuring grant requirements are met.

**PHONE\*** \_\_\_\_\_

**EMAIL\*** \_\_\_\_\_

**NAME AND ADDRESS FOR PAYMENTS\***

Mailing address for grant payments.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip code \_\_\_\_\_

**Part II. PROJECT PROPOSAL**

**MAFA FUNDING REQUEST\*** \$ \_\_\_\_\_

**PROJECT NAME\***  
\_\_\_\_\_

**BRIEF DESCRIPTION\***

Provide a brief description of your grant project for the MAFA website.

**PROJECT GOALS\***

What are you hoping to accomplish? What will constitute success? Describe your target audience. How many people do you expect to reach?

**PROJECT PLAN\***

Tell us who, what, where and when. Explain any details (such as specific dates or locations) to be determined later.

## EVALUATION PLAN\*

How will you evaluate the project's success? Plan to incorporate evaluation results into your final report.

## PROMOTION PLAN\*

How will you promote the project or event? Explain how MAFA's financial assistance will be acknowledged.

## SUSTAINABILITY PLAN (if applicable)

If your project involves launching or expanding an ongoing activity (such as a fiber arts center or fiber fair), explain your plan for securing future operating funds.

## EXPERIENCE LEVEL AND LEARNING OUTCOMES (if applicable)

For educational activities, such as classes and workshops, state the experience level or other prerequisites expected of participants. What are the intended learning outcomes?

## **Part III. PROJECT BUDGET**

### ATTACH A DETAILED PROJECT BUDGET\*

Please include estimates of all expenses and a funding plan. Explain the basis for your estimates. Your funding plan should account for: 1) funds requested from MAFA, 2) matching/additional funds, and 3) funds generated by the project itself (such as registration or supply fees).

Note: Funding from all sources should equal estimated expenses.

### EXPLAIN SOURCE(S) OF MATCHING/ADDITIONAL FUNDS\*

Include matching funds, vendor discounts or in-kind contributions, such as free use of a venue or donated equipment and supplies.

NOTE: Grants are distributed 50% at award and 50% upon acceptance of a final report. How will project expenses be covered in the meantime?

### EXPLAIN THE INTENDED USE OF ANY PROCEEDS OR EXCESS FUNDS\*

If the project generates money (such as through sales or registration fees) not already accounted for in your project budget, how will that money be used? For example, the break-even point for a workshop may be six registrations, but you have room for ten.

## ATTACH SUPPORTING DOCUMENTATION (RECOMMENDED)

May be used to provide additional supporting documentation or photographs (up to 3)

## PART IV. SELECTION CRITERIA

### SUPPORT FOR MAFA'S MISSION\*

Please describe how your project will contribute to one or more of MAFA's organizational objectives:

- 1) To promote education in the fiber arts;
- 2) to plan, organize, and conduct fiber arts conferences; and
- 3) to facilitate communication among member guilds.

### PUBLIC IMPACT\*

Please explain the expected public impact of your project. MAFA Guilds, please explain how your project will benefit non-members and/or other guilds.

### OUTREACH AND INCLUSION

MAFA welcomes the opportunity to fund projects aimed at building a more inclusive community, making fiber arts education more widely available, and lowering barriers to access.

Please explain how your project will benefit those with limited opportunities to participate in fiber arts.

## Part V. ACKNOWLEDGEMENTS

By submitting this application, I acknowledge that:

- I have read and understood the [Grant Program Guidelines](#) on the MAFA website.
- MAFA grant funds may be used solely for approved expenses as detailed in the project budget. Any unspent funds will be returned to MAFA (unless MAFA agrees otherwise).
- The final report will include 3-6 photographs documenting the grant project. The Project Director will obtain photo releases, if appropriate, under MAFA's [Photo Release Guidelines](#).

SUBMITTED BY:\*

EMAIL (FOR RECEIPT)\*

A copy of the submitted application will be emailed to this address. If it does not arrive, please check your SPAM filter and then contact [grants@mafafiber.org](mailto:grants@mafafiber.org).